

**CORRIGENDUM – 1**  
**Issued on 26-07-2019**

**Request for Proposals for Providing Insurance Brokerage Services**

Ref : AGCL/INS-BR/2019/49

Dated : 02-07-2019

**The following clarifications / amendments are made in response to Bidder Queries**

SLNO	BIDDER QUERY	AGCL RESPONSE
1	<b>BQC-2</b> Clarification: <b><u>for more than 12 (twelve) months</u></b>	The bidder must have served the client for more than 12 (Twelve) months during the last 03 (Three) financial years without break. Client certificate produced prior to 2016-17 will not be considered.
2	<b>BQC-7</b> Clarification Required: Under Quantitative Bid Evaluation No Penalties declaration has been asked for 3 years. Please clarify which is correct.	Please refer to Corrigendum -2. Please read 5 years as 3 (three) years.
3	<b>Evaluation Matrix-2</b> Clarification Required: in the Scoring grid is mentioned as below. Less than 5 PSUs - NIL <b><u>5 to 10 PSUs - 2 points for each PSU client in excess of 4 PSUs.</u></b> 10 points for 10 or more PSUs. References older than 3 years need not be submitted and will not be considered.	Number of clients exceeding 4 will be counted only. Example: if the number of clients is 5 then there will be 2 point. i.e. excess of 4.(5-4=1)
4	<b>Evaluation Matrix-3</b> Clarification Required: Under column named 'Documents Required' - What proof is required. Will client certificate suffice?	Client Letters specifying that oil and gas transportation and distribution pipelines are covered under Insurance brokered by the Bidder.
5	<b>Evaluation Matrix-4</b> Clarification Required: Average premium should be changed to Cumulative premium.	The Average premium is the sum of the three years premium divided by three. The sum of the premium for the same 5 (five) PSUs references is to be totalled for the year to obtain the premium for that year.

SLNO	<b>BIDDER QUERY</b>	<b>AGCL RESPONSE</b>
	<p><b>Evaluation Matrix-5</b> Clarification Required: The Annual Turnover mentioned above should be read as Annual Premium as mentioned in the Score column. Please clarify.</p>	Please refer to Corrigendum -2
	<p><b>Evaluation Matrix-6</b> Clarification Required: under column named 'Score' – Grading system should be there which is there in earlier Tender also as mentioned below. More than 1 to 3 years - 4 points 3 years to 5 years - 6 points More than 5 years - 8 points</p>	Tender conditions prevail.
	<p><b>Evaluation Matrix-7</b> Clarification Required: What type of proof is required.</p>	Bidder to submit name, designation, qualification, experience and IRDA certification
	<p><b>Evaluation Matrix-9</b> Clarification Required: The date should not be up to 01/03/2019. It should be up to 31/03/2019 as mentioned in all other parameter. What are the documents required? Will HR declaration suffice?</p>	Matter clarified in corrigendum-2.
	<p><b>Evaluation Matrix-10</b> Clarification Required: Qualification Certificate Risk Engineers are required to be attached or not or HR declaration would suffice?</p>	Bidder to submit HR declaration along with qualification certification
	<p><b>Evaluation Matrix-11</b> Clarification Required: Under Score column it is mentioned 'More than 10 years – 10 points' whereas the maximum points is 5. Please clarify.</p>	Matter clarified in corrigendum-2.