

To

Type of Bid : LIMITED TENDER
 Bidding type : Single Bid
 Bid Closing on : **15/12/2017**
 Bid Opening on : _____
 EMD : As per Annexure-I

ASSAM GAS COMPANY LIMITED invites Limited tenders from Authorized dealers only for supply of following items :

Sl No.	Item Code	Item Description	Unit	Qty
01	2503-0255	1 KVA online UPS Make : Emerson Model : Liebert GXT MT + CX	No	01

NB : Technical Specification for 1 KVA UPS as per Annexure-II enclosed.

Terms & Conditions:

1. The bidder should quote their rates with applicable taxes etc. as per the FORMAT given below:

Item No.	Materials Description	Unit	Rate/Unit (INR)	GST @ %	Freight	Amount/unit INR (FOR Duliajan)	Quantity	Total Amount (INR)
			(A)	(B)	(C)	(A)+(B)+(C)=D	(E)	(D) X (E)

- The bidder has to submit manufacture's price list as a part of the bid and should quote with maximum discount on price list. Catalogue must be enclosed along with the offer.
- The TOTAL AMOUNT shall be in figure as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct.
- Sealed envelope containing the bid duly filled in as per above Format on bidders letter head should reach Sr. Manager (Materials)-HOD, Assam Gas Company Limited, Duliajan-786602, Dist. Dibrugarh (Assam) on or before the bid closing date and time as mentioned above. If the bid closing date happens to be holiday/bandh called then the next full working day will be considered as bid closing date.

5. The Sealed envelope containing the bid shall be marked at the top of the envelope with following information.
 - a) AGCL Tender No.
 - b) Bid Closing date
 - c) Bidder's Name
 - d) Brief description of supply
6. The company will not be responsible for any postal delay or non-receipt.
7. **Validity** : The bid must be valid for **90 (Ninety)** days from the date of opening of the bid.
8. **Delivery** : The ordered materials shall have to be delivered at AGCL's stores at Duliajan within 30 (Thirty) days from the date of receipt of the Purchase Order by Fax/Email etc. F.O.R. other than Duliajan will not be considered for bid evaluation.
9. **EMD**: The bidder has to submit EMD with respect to the total value of supply with reference to the Annexure – I in the form of Bank Draft drawn in favour of Assam Gas Company Limited payable at Duliajan. The EMD will be released on completion of complete delivery & acceptance of materials. The EMD will be forfeited by the company in case the party fails to supply the materials. The EMD of unsuccessful bidders shall be refunded after issue of the Purchase Order to the successful bidders.
10. **Liquidated Damage** : The completion of delivery of the entire quantities as mentioned above within the schedule date of completion of delivery shall be deemed to be the essence of the contract. In case of delay in delivery of the entire quantities within the stipulated period, unless such delay is attributable to owner (AGCL) or due to Force Majeure, there will be reduction in contract value @0.5% (Point Five Percent) per week as Liquidated Damage for undelivered quantities of materials for each week of delay or part thereof subject to maximum of 5% of the total contract value. The Liquidated Damage charge shall be recovered from the supplier's bill / invoice.
11. **Payment** : 100% (Hundred percent) Payment shall be made to the supplier within 30 (thirty) days on receipt of technically correct bill in triplicate subject to complete supply of materials and subsequent acceptance of all materials at AGCL stores, Duliajan.
12. Conditional bids are liable to rejection at the sole discretion of the Company.
13. **Applicability of Law & Jurisdiction** : The Order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Court in the State of Assam shall have exclusive jurisdiction.

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14. The Company reserves the right of rejecting any or all bids, accepting any bid in part, without assigning any reason.

Thanking you,

Yours faithfully,

For and on behalf of MANAGING DIRECTOR

ANNEXURE – I
EARNEST MONEY DEPOSIT : (EMD)

For Limited Tenders only

EMD to be deposited by the bidder is as follows:

<u>ESTIMATE TOTAL VALUE (Rs.)</u>	<u>EMD (Rs.)</u>
Upto 50,000	NIL
50,001 to 1,00,000	2000.00
1,00,001 to 2,00,000	4000.00
2,00,001 to 5,00,000	10,000.00
5,00,001 to 10,00,000	20,000.00
10,00,001 to 25,00,000 & above	50,000.00