



2. The TOTAL AMOUNT shall be in figure as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct

3. Sealed envelope containing the bid duly filled in as per above Format on bidders letter head should reach Sr. Manager (Sys) – HOD, Assam Gas Company Limited, Duliajan-786602, Dist-Dibrugarh (Assam) on or before the bid closing date and time mentioned above. If the bid closing date happens to be holiday/bandh call then the next full working day will be considered as bid closing date.

4. The Sealed envelope containing the bid shall be marked at the top of the envelope with following details:-

- |                    |   |
|--------------------|---|
| a) AGCL Tender No. | b) Bid Closing date                           |
| c) Bidder's Name   | d) Brief description of supply & Installation |

The bid received without mention of above on the envelope shall not be accepted.

5. **EMD:** The bidder has to submit EMD with respect to the total value of supply with reference to the Annexure – I in the form of Bank Draft drawn in favour of Assam Gas Company Limited payable at Duliajan. The EMD will be released on completion of complete delivery, acceptance and installation of materials. The EMD will be forfeited by the company in case party fails to supply the materials. The EMD of unsuccessful bidders shall be refund after issue of the Purchase Order to the successful bidders.

6. **Validity:** The bid must be valid for 180 (one hundred eighty) days from the date of opening of the bid.

7. **Delivery:** The ordered materials shall have to be delivered at AGCL's IT department at Duliajan within 15 (fifteen) days from the date of receipt of the Purchase Order by Email.

8. **Liquidated Damage:** The completion of delivery of the entire quantities of materials as mentioned above within the schedule date of completion of delivery shall be deemed to be the essence of the contract. In case of delay in delivery of the materials within the stipulated period, unless such delay is attributable to owner (AGCL) or due to Force Majeure condition, there will be reduction in the contract value @0.5% for undelivered quantities of materials for each week of delay or part thereof

subject to maximum of 5% of the total contract value, as liquidated damage. The Liquidated Damage charge shall be recovered from the supplier's bill/invoice.

**9. Payment :** 90% (Ninty Percent) payment shall be made to the supplier within 30 (thirty) days after receipt and acceptance and installation of devices subject to submission of original invoice in triplicate along with all relevant documents as per P.O. & NIT.

Remaining 10% payment shall be paid after successfully completion of warranty period of 1 year.

10. Conditional bids are liable to rejection at the sole discretion of the Company.

11. A Letter of Authorization from OEM for the same and specific to the tender should be enclosed.

**12. Guarantee/Warrantee:** Comprehensive onsite warranty shall stand as per manufacturer certificate, Guarantee must be valid for a minimum period of 12 (twelve) months from the date of installation. If any defect found during inspection & use, the same should be replaced by you at free of all charges. The installation of software, configuration of devices etc are in the vendor's scope.

**13. Applicability of Law & Jurisdiction:** The Order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Courts in the State of Assam shall have exclusive jurisdiction.

14. The Company reserves the right of rejecting any or all bids accepting any bid in part, without assigning any reason.

Thanking You,

Yours faithfully,

*WAB*  
*SM(Sy)*  
*10/8/20*

For and on behalf of **MANAGING DIRECTOR**

**ASSAM GAS COMPANY LIMITED**  
**( A Govt.of Assam Undertaking )**  
**P.O.Duliajan – 786 602 Assam**  
**E-mail : mgbaruah@agclgas.com**



**ANNEXURE – I**

**EARNEST MONEY DEPOSIT: (EMD)**

For Limited Tenders only

**EMD to be deposited by the bidder is as follows:**

| <b><u>ESTIMATE TOTAL VALUE ( Rs.)</u></b> |                                 | <b><u>EMD ( Rs. )</u></b> |
|---|---------------------------------|---------------------------|
| <b>Upto</b>                               | <b>50,000</b>                   | <b>NIL</b>                |
| <b>50,001</b>                             | <b>to 1, 00,000</b>             | <b>2,000.00</b>           |
| <b>1,00,001</b>                           | <b>to 2,00,000</b>              | <b>4,000.00</b>           |
| <b>2,00,001</b>                           | <b>to 5,00,000</b>              | <b>10,000.00</b>          |
| <b>5,00,001</b>                           | <b>to 10,00,000</b>             | <b>20,000.00</b>          |
| <b>10,00,001</b>                          | <b>to 25,00,000 &amp; above</b> | <b>50,000.00</b>          |