

No:-PPA/HR&A/2020/AGCL/18

Date: - 13/11/2020

Bidding type : **Single Bid**
Bid closing on : **21/11/2020 at 11.00 hrs. (IST)**
Bid Opening On : **21/11/2020 at 11.30 hrs. (IST)**

ASSAM GAS COMPANY LIMITED invites quotation for supply of seeds as per detail specification and quantity given at Annexure I

Terms & Conditions for Limited Tender

1. Scope of Bid:

AGCL invites sealed tender with 180 (One Hundred & Eighty) days validity for supply of seeds. Sealed TENDER with **180 (One Hundred Eighty) days** validity from the scheduled date of bid opening under single bid system must be submitted on or before-- **21/11/2020 at 11.00 hrs. (IST)**

Earnest Money Deposit (EMD) @2% of total contract value only, in favour of Assam Gas Company Ltd. payable at Duliajan, Assam, India, Pin Code:- 786602 must be deposited. EMD will be retained by the Company for successful tenderers till completion of supply and acceptance of all materials.

The company shall not be held responsible for non receipt of the same or postal delays / transit loss, etc. Any offer received after the appointed time on the bid closing date shall be summarily rejected.

The company reserves the right to accept or reject any or all the Tenders without assigning any reason thereof. **Tender submitted without the documents as mentioned & the Earnest Money be rejected outright.**

2. The bidder should quote their rates as per the FORMAT given below. (Annexure – I)

Material Description	Unit	Rate/ Unit (INR) (A)	Freight (B)	GST @ % (C)	Amount/Unit INR (FOR Duliajan) (A)+(B)+(C)=D	Qty (E)	Total Amount (INR) (D) X (E)
Item: Seeds Make: Phukraj Size: 35 mm to 45 mm Seeds must be virus & disease free	Quintals					860	

3. **CONDITIONS OF CONTRACT**

3.1 Contractual Obligation : All Tenderers who submit tender in response to this tender shall understand, acknowledge and agree that AGCL is not obligated thereby to enter into an agreement or contract with any Tenderers and, further, has absolutely no financial obligation to any Tenderer.

3.2 Contract Acceptance : Tender submitted in response to this notice shall be considered as a binding offer. Acknowledgement of this notice shall be indicated by signature of an officer of the tenderers legally authorized to execute contractual obligation and shall be conveyed by submitting a signed Form of Tender as per the enclosed format.

4 **BIDDER QUALIFYING CRITERIA:**

Bidder’s Qualification Criteria (BQC) shall be strictly as per following points

A. TECHNICAL CRITERIA

I. The bidder shall have a valid seed license. Copy of the license must be enclosed.

B. FINANCIAL CRITERIA

I. Bidders have to submit copies of GST registration / Income Tax PAN No./Service tax along with tender in support of their bid offer.

5. **REJECTION CRITERIA:**

Bidders must furnish self attested relevant documents/information in support of their credentials to the BQC along with offer, failing which their offer shall be summarily rejected. The provision of following clauses of the Bid document must be adhered to failing which the bid shall be considered as non-responsive and shall be rejected outright.

I) Bid Security (EMD)

II) Bid validity period.

Bid should be valid for a period of 180 days & should be complete in all aspects covering entire job. Incomplete and non-conforming bids will be rejected outright.

6. The TOTAL AMOUNT shall be in figure as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct.
7. Sealed envelope containing the bid duly filled in as per above Format on bidders letter head should reach **GM (HR & A)**, Assam Gas Company Limited, Duliajan-786602, Dist. Dibrugarh (Assam) on or before the bid closing date and time as mentioned above. If the bid closing date happens to be holiday/bandh call then the next working day will be considered as bid closing date. In case next working day is Saturday, the bid closing date shall be Monday.
8. The Sealed envelope containing the bid shall be marked at the top of the envelope with following details:-
 - a) AGCL Tender No.
 - b) Bid Closing date
 - c) Bidder's Name
 - d) Brief description of supply

The bid received without mention of above on the envelope shall not be accepted.

9. Bid received vide E-Mail/Fax/Telegram/Telex/Cable/ bid in open condition will not be accepted.
10. **Validity:** The bid must be valid for 180 (One Hundred Eighty) days from the date of opening of the bid.
11. **Delivery:** The ordered materials shall have to be delivered at project site located at Sadiya under Tinsukia District of Assam within 10(ten) days from the date of receipt of the Purchase Order by Fax/Email etc. The bidder should quote their rate for FOR site located at Sadiya.
12. **Undertaking:** The supplier must give an undertaking in writing that the seeds supplied are of Phukraj verity and free from any virus & disease.

13. FORCE MAJEURE:

“Force Majeure”, means an event beyond the control of the Company and the bidder, which prevents a Party from complying with any of its obligation under this contract, including but not limited to:

- a) Act of God (Such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and flood
- b) War, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilization requisition
- c) Riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to Employees of the bidder or of his subcontractors; or
- d) Acts or threats of terrorism.

14. **Liquidated Damage:** The completion of delivery of the ordered item as mentioned above within the schedule date of completion of delivery shall be deemed to be the essence of the contract. In case of delay in delivery of the materials within the stipulated period, unless such delay is attributable to owner (AGCL) or due to Force Majeure, there will be reduction in contract value @ 0.5% (Point Five Percent) per week for undelivered quantities of materials for each week of delay or part thereof subject to maximum of 5% of the total contract value, as liquidated damage. The Liquidated Damage charge shall be recovered from the supplier's bill / invoice.
15. **Payment:** 98% (Ninety Eight Percent) payment shall be made to the supplier within 30 (Thirty) days after receipt and acceptance of materials against submission of original invoice in triplicate along with all relevant documents as per P.O. and the NIT. 2% GST will be retained as TDS as per govt. rule.
16. Conditional bids are liable to rejection at the sole discretion of the Company.
17. **Applicability of Law & Jurisdiction:** The Order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Courts in the State of Assam shall have exclusive jurisdiction.
18. The Company reserves the right of rejecting any or all bids accepting any bid in part, without assigning any reason.

Thanking You,

Yours faithfully,

General Manager (HR &A)
For **MANAGING DIRECTOR**

Copy to:-

1. Chief Manager (Systems):- For web hoisting please.