

NO: MTL/PUR/17/2018-19/Pt.I/15

Date: 26/04/2019

To

Type of Bid : **LIMITED TENDER**  
Bidding type : **Single Bid**  
**Bid Closing Date** : **10/05/2019** at 14:00 Hrs. (IST)  
Bid Opening On : \_\_\_\_\_

**ASSAM GAS COMPANY LIMITED** invites Limited tenders for supply of following item:

Sl No.	Item No/Item Code	Item Description	Unit	Qty
1	2510-0970	Printer Ribbon Honeywell Tally Model: LIPI T6100 Printer Ribbon	Nos.	03
2	2502-0018	UTP CAT 6 Cable (305 Mtrs. coil) Make: Dlink	Nos.	01

**Terms & Conditions for Limited Tender;**

**1. The bidder should quote their rates with applicable GST, freight etc. as per the FORMAT Given below:-**

Item No./Mat. Code	Material Description	Unit	Rate/Unit (INR) (A)	Freight @% (B)	GST @% (C)	Amount/Unit INR (FOR Duliajan) (A)+(B)+(C)=D	Qty (E)	Total Amount (INR) (D)X (E)

2. The TOTAL AMOUNT quoted shall be in figure as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct.

3. Sealed envelope containing the bid duly filled in as per above Format on bidders letter head should reach Chief Manager (Materials) – HOD, Assam Gas Company Limited, Duliajan-786602, Dist.Dibrugarh(Assam) on or before the bid closing date and time as mentioned above. If the bid closing date happens to be holiday /bandh called then the next full working day will considered as bid closing day.

4. The Sealed envelope containing the bid shall be marked at the top of the envelope with the following.

- a) AGCL Tender No.
- b) Bid Closing date
- c) Bidder's Name
- d) Brief description of supply

Sealed envelope without mention of the above information in the envelope shall not be considered for bid evaluation.

5. **Validity:** The bid must be valid for 90 days from the date of opening of the bid.

6. **Delivery:** The ordered materials shall have to be delivered at AGCL's stores, Duliajan within 15 (Fifteen) days from the date of sending the P.O. by e-mail.

7. **Liquidated Damage :** The completion of delivery of the entire quantities of Materials as mentioned above within the schedule date of completion of delivery shall be deemed to be the essence of the contract. In case of delay in delivery of the materials within the stipulated period, unless such delay is attributable to owner (AGCL) or due to Force Majeure, there will be reduction in contract value @0.5% (point five percent) for undelivered quantities of materials for each week of delay or part thereof subject to maximum of 5% (five percent) of the total contract value as liquidated damage. The Liquidated Damage charge shall be recovered from the supplier's bill invoice. The schedule delivery period shall be calculated from the date of sending the P.O. by e-mail.

8. **Payment:** 100% (Hundred Percent) payment shall be made to the supplier within 30 (thirty) days after receipt and acceptance of materials subject to submission of original invoice in triplicate along with all relevant documents as per P.O. & NIT.

9. **Guarantee/Warranty:** The bidder has to confirm submission of warranty for one year against any manufacturing defect for item at sl. 1.

10. Conditional bids are liable to rejection at the sole discretion of the Company.

11. **Applicability of Law & Jurisdiction:** The Order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Courts in the State of Assam shall have exclusive jurisdiction.

12. The Company reserves the right of rejecting any or all bids accepting any bid in part, without assigning any reason.

Thanking You,

Yours faithfully,

For and on behalf of MANAGING DIRECTOR