



APPLICATION CUM AGREEMENT FORM
for Piped Natural Gas Connection to consumers in
Upper Assam City Gas Distribution Network

To
The Managing Director
 Assam Gas Company Limited
 Duliajan

Sir,

1. I hereby would like to apply for piped natural gas connection to my premises stated herein below from Assam Gas Co.Ltd for a period of not less than 10 (ten) years from the date of commencement of supply as per terms and conditions for giving piped natural gas connection which shall be binding on me. I hereby do further agree to pay monthly bill towards gas and transmission charges as may be due at the rate fixed by the Assam Gas Co. Ltd. Duliajan from time to time and to deposit the monthly gas and transmission charges claimed, in the bank account of AGC Ltd., specified by AGC Ltd. within 15 days from the issue of the bill/within 15 days of every month. The pay-in-slip in support of deposit will be submitted to the Assam Gas Company Limited for record within 20 days from the date of issue of bills. I have read and understood the terms and conditions of gas supply and I agree to be bound by these terms and conditions.

- (a) Name of the applicant in full :
 (in block letters)
- (b) Fathers/ Husband's name & address :

- c) Present address of applicant :
- d) Description of premises for which gas supply is sought

 i) Ward No..... ii) House/ Holding No.....
 ii) Road/ Locality..... iv) Town.....
 (*Proof of ownership of land and NOC from Town Committee is to be enclosed*)
- e) No. and type of burner required :
- f) Name of the owner of the premises :

2. I declare that I shall abide by the instructions/ circulars that may be given by the Assam Gas Company Limited from time to time in respect of safety and other measures.
3. I agree to allow at a reasonable hours the entry and access of the authorised persons/ agents of the AGC Ltd. as and when required to inspect the gas pipelines upto burners, etc. which are the properties of Assam Gas Company Limited, Duliajan.

Encl. Proof of ownership enclosed.

.....
Signature of the Applicant

Name in full.....

Date.....

Witness (sign, name & address)

Name.....

Address.....

Terms and Conditions for Piped Natural Gas connection to Consumers in Upper Assam City Gas Distribution Network

1. Every consumer desiring to get Natural Gas supply through pipeline to his/ her premises from the Assam Gas Company Limited's (hereinafter called the 'company') distribution lines shall submit application to the company in the form prescribed with requisite earnest money/ security deposit as may be fixed by the company from time to time. The prescribed application form will be available from the company's office on payment of 20.00 (twenty) each.
2. The decision of giving gas connection shall be made solely by the company on the basis of the economy, convenience, technical feasibility and safety and such decision shall be final and binding.
3. The company will refund the deposit made by the applicant if the connection is not given for any of the grounds as stated above.
4. The applicant shall provide/ ensure all facilities, co-operation and extend all help to the company's personnel/ representative/ authorised agent at the time of laying the pipeline and giving gas connection upto the burner point of the applicant's kitchen and to complete the same without any hindrance/ obstruction from any source. The applicant shall obtain written consent/ approval from his/ her neighbour where necessary, if the pipeline is to pass through his/ her neighbour's premises and to submit the same to company. No compensation will be paid by the company for laying the pipeline to anybody and owner of the land shall be liable for general safety of the pipeline.
5. The applicant/ consumer shall select and show the location of the burner point in his/ her kitchen/ premises where connection is to be given and the said location of the burner shall not be altered/ changed subsequently. If at any time the burner is required to be altered or changed or shifted, the same may be effected only by the company alone, on written application of the consumer, and the cost of such shifting of location may be assessed by the company, shall have to be borne by the consumer.
6. The consumer shall not change, alter or shift the location of the burner point in any manner. Only the company's personnel/ authorised agent/ representative will change or alter the house connection to different location on written application of the consumer and on payment of the requisite cost in advance.
7. The maintenance of the pipeline system upto the burner point of the consumer's kitchen will be done by the company. In case detection of any leakage in the house connection or any problem arising in the system, excepting the burner, the consumer shall inform forthwith the Company's maintenance cell of the grid during working hours.
In case of any emergency, like gas leakage, breakage or damage to any part, the consumer shall contact or report immediately either by phone or personally during any time of the day/ night to the emergency cell of the company for taking action thereon.
8. The consumer shall take good care of the pipeline and other fittings and shall be responsible for proper safety and security of line laid within his/ her premises and shall not in any way damage, alter, remove or cause to be damaged, altered or removed any such line. In the event of the line in the consumer's premises being damaged/ altered in any way the consumer shall be liable to pay the cost of repairing or replacing the same.
9. The consumer shall arrange his/ her own gas stove and maintain the same in proper order at all time.
10. The point to which the piped gas connection is given shall be used by consumer alone and he/ she shall not transfer or otherwise assign the same to any one else.

11. The company shall not be responsible for any leakage or defect in consumer's stove. Should any leakage or defect be discovered by the consumer in his/ her gas line/ stove the supply should be turned off at the 1/2" valve outside and the defect be remedied.
12. The company shall raise monthly bill in the 1st week of each succeeding month towards gas price and transmission charges as may be due for the month at the rate fixed by the company from time to time. A minimum demand charge (MDC) as fixed by the company for a certain volume of gas known as minimum demand volume (MDV) shall have to be paid by the consumer for every month irrespective of whether the consumer has consumed the gas or not. The additional volume of gas consumed by consumer above the MDV will be billed for in addition to the MDC bill. ANNEXURE-1 gives detail of MDC/ MDV, unit rate of prevailing gas price etc. The commercial consumer will make payment within 15 (fifteen) days from the date of issue of the bill. The domestic consumer will make payment within fifteen days of every month. The payment may be made in the company's current bank account or as may be advised by the company. If the amount of the bill is not paid/ deposited on or before the 15th days of every month, then the company shall be at liberty to cut off the supply of gas to the said consumer without prior information/ notice.
13. If a consumer neglects or fails to pay the amount of the bill as per cl. 12 herein above, the company shall be at liberty to cut off the supply, without any prior information/notice in that behalf. If the consumer desires to get the gas supply to his/ her kitchen to be restored then the consumer will have to pay all the outstanding dues in full together with a sum of 500/- (five hundred) or any reasonable amount fixed by the company as cost for re-connecting and restoring the gas supply along with late fine of 20.00 per month.
14. In case the consumer does not want the supply to be restored within two months from the date of stoppage/ disconnection of gas, then the company will forfeit the whole security/ EMD deposit and balance will be refunded as per clause 16 hereunder. The company will be entitled to take back the gas line and fitting used for such consumer. If the consumer, after such removal of the lines and fittings wants gas connection again, then the consumer shall have to submit an application afresh, in behalf and shall have to bear the actual cost of re-installation of the line to his/ her kitchen, as given in Annexure-I
15. In the event of consumer's desiring to discontinue with the gas consumption and the services of the company, then he/ she will inform the company in writing giving the company clear two months notice and pay outstanding dues. If the consumer fails or neglects to clear all outstanding dues, the company will be entitled to take back the gas line and other fitting/ appliances from the premises of the consumer & adjust outstanding dues from security deposit.
16. The security money deposit, which is interest free and not transferable will be forfeited/ adjusted/ refunded to the consumer when he/ she ceases to be a consumer of piped natural gas from the company's system, based on the period of continuation with the system, as under

Period with the grid	Portion of Security/ EMD deposit to be returned to consumer
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- | | |
|------------------|------|
| a) Upto 4 years | NIL |
| b) After 4 years | 100% |

17. The consumer shall bound to allow the company's personnel/ authorized agents/ representatives at a reasonable time to enter into the consumer's premises to which the gas connection has been provided for the purpose of inspecting/ testing/ examining the gas pipeline and the gas stove to ensure safety and security and also for gas meter reading and for other purpose connected with works of the company, also for removal of the pipe and other fittings when the supply is no longer required by the consumer.
18. Under no circumstances the consumer shall remove, extend or do any work on gas pipeline laid in his/ her premises connecting his/ her gas stove.
If any consumer carries out any unauthorised work or connection in the gas pipeline laid on his/ her premises and in his/ her kitchen, then the company shall be entitled to take appropriate legal action and realize all such expenses and shall also be entitled to stop/cut off gas supply to avoid any accident/ damage/ injury to properties and human lives, and also impose a fine of 7500.00 (seven thousand five hundred) only for domestic consumers and 15000.00 (fifteen thousand) only for commercial consumers. In case of repeated violation, the security money shall also be forfeited.
19. In case of any problem arising in gas pipelines leading to the consumer's kitchen burner point, the consumer shall forthwith inform the company for necessary rectification to avoid any danger of accident and the consumer shall not carry out any rectification works himself/ herself or by engaging or through unauthorised persons, and shall be liable for all consequences thereof.
21. The safety rules and regulations which will be issued by the company from time to time will be followed by the consumers scrupulously.
22. The company will supply gas to the consumer as long as the gas is made available by OIL/ ONGCL. Consumers are requested to keep the provision of alternate fuel ready for emergency use.
23. In any correspondence with the company and depositing dues to the bank the consumer will ALWAYS MENTION THE CODE NUMBER allotted to the consumer.
24. In any circumstances the domestic consumers shall not use the gas for any commercial purpose other than fuel for cooking in his/ her kitchen.
25. The domestic consumers will have to submit an undertaking to surrender LPG connection under safe custody with Oil Marketing Companies (OMC) at the time of taking PNG connections.

I have gone through the terms and conditions for supply of piped natural gas to my kitchen burner point, have understood the contents with full consciousness and agreed to be binding on me, my family and heir.

Signature of the Consumer

Name (in block letter):.....

Address : Ward No./ Village:.....

Name of Place:.....

Road/ Street:.....

(For use of Assam Gas Company Ltd.)

<i>Type of Consumer</i>
<i>Domestic:</i> <i>Hotel/ Resturant/ Bakery:</i> <i>Institution:</i> <i>Commercial:</i> <i>Any other:</i>

Initial Deposit F.D.No.....Dt.....Bank.....

Full Deposit Paid

Connection given on..... ₹

CONSUMER CODE NUMBER

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Signature of Site Engineer

Name:.....

Designation:.....

Date:.....

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Managing Director

Monthly Charges to be paid by Domestic Consumers of Piped Natural Gas

(Clause 12 of Terms and Conditions)

01. The price of piped natural gas for consumption of domestic consumers in the year 2012 is fixed at 16.00 per SCM considering the rate of 4200.00 per 1000 SCM. The unit cost of 16.00 per SCM is variable subject to change in gas price fixed by MOP & NG, Govt. of India, other Govt. levies and as per guidelines of PNGRB regulations. The unit cost of 16.00 per SCM is also variable as and when the exchange value of rupees changes with the dollar values. Each domestic connection has to pay Minimum Demand Charge (M.D.C.) value equivalent to cost of 15 SCM gas i.e. 240.00 per month which is variable to the unit cost of per SCM gas. Within the Minimum Demand Charge (M.D.C.), the consumer can consume 15 SCM gas per connection. Beyond the consumption of 15 SCM gas, the consumer has to pay @ 16.00 per SCM or at the variable rate.
02. The unit price of piped natural gas/ Minimum Demand Charge (M.D.C.) will be revised from time to time based on the escalation in overhead cost, changes in gas price by the Govt. of India, Royalty and Taxes by Govt. etc. changes in natural gas price, taxes and levies by the govt. will be charged to consumers from the date of effect. The revision of gas price due to other reasons will be made once in a year.
03. At the time of submission of form an amount of 5000.00 (five thousand) only, is to be deposited in favour of Assam Gas Co. Ltd., Guwahati payable at notified bank of the company. The amount is taken as an interest free refundable security deposit toward the last mile connectivity charges that includes the following equipment, facilities and labour cost.
 - i) Riser isolation valve before the metering unit, ii) Ten meters of pipe upto the metering unit, (iii) Metering unit, iv) Five meters of pipe or tube from the metering unit to the PRV, v) Suraksha hose pipe of standard size connecting the domestic PNG burner.
 The domestic PNG consumer shall bear the actual cost of material and labour charges for pipe and the tubing in excess of length specified above which is to be paid before commissioning of the connection by cheque or cash in AGCL bank account number.
04. An additional security deposit of 1500.00 is to be paid for each domestic connection as payment security of bills before commissioning of the connection.

AGCL Bank Account No.

Name (in block letter) & Address

Signature of the Consumer

Signature of the Consumer