

## **Circular**

### Expression of Interest (EOI) for appointment of Franchisee/ Dealership for CNG (Compressed Natural Gas) Retail Petroleum Outlets in 7 (Seven) Districts of Upper Assam under Dealer Owned Dealer Operated (DODO) Model

Assam Gas Company Limited (AGCL), A Govt. of Assam Undertaking, is engaged in the business of distribution of Piped Natural Gas and CNG in Upper Assam Geographical Area. Assam Gas Company Limited intends to open CNG Outlets for Retailing of CNG in the Districts of Golaghat, Jorhat, Sivasagar, Dibrugarh, Majuli, Charaideo and Tinsukia under the Dealer Owned Dealer Operated (DODO) Models of the company in the following two categories:

1. DODO with investment in 'Equipment and Infrastructure' Model
2. DODO with investment in 'Infrastructure Only' Model (Excluding Equipment)

Note: # Equipment shall include CNG Compressor, Storage Cascade, Dispenser and its related tubing, piping  
Trade Margins (Rs./ Kg.) at applicable rates will be offered for both the above categories.

#### **Land Requirements & Lease**

- a) Land should be abutting on National Highway (NH), State Highway (SH), Major City roads (MDR), Other District Road (ODR) and PWD Road
- b) Minimum Plot size of approx.900 sq.mts. (preferably) (Note: For NH abutting land, minimum requirement will be 35m\*35m)
- c) Frontage – Minimum 30 meters (Except NH)
- d) Non-Agriculture (Commercial or Industrial plots) land with clear and marketable title
- e) No Trees preferably
- f) No overhead power /telephone lines and underground oil / gas pipeline.
- g) Availability of Electricity and water
- h) Access to road divide /service lane /drainage facility
- i) The applicant shall construct, develop, and install the infrastructure on the land as per the scope and guidelines of AGCL through competent manpower.
- j) Land along with the infrastructure including equipment wherever applicable will be leased for long term period of not less than 30 years.

Please note: Any fees related to NOC / Statutory Licenses etc. required for setting up CNG Station shall be borne by the applicant.

#### **Eligibility for Application**

- a) The interested applicant must be an Indian Citizen.
- b) Age not less than 18 years and not more than 60 years (Attach proof of age by copy of 10<sup>th</sup> Standard Board Pass Certificate /Pan Card /Birth Certificate /Passport / Affidavit for Age /Voter ID Card)
- c) The application should be enclosed with duly filled land details as enclosed in Annexure 1 and Franchisee Main Application form as Annexure 2

d) Education: Applicant should preferably have minimum education qualification as Matriculate (Examination conducted by a Recognized Board)

e) Finance: In addition to Land, Funds required for eligibility is approximately Rs 75 Lakh for 'Infrastructure Only' model and Rs 185 Lakhs for 'Infrastructure with Equipment' model. Please note that the fund requirement is indicative only and does not include cost of land and land development. The funds can be in following forms:

- Funds in Savings account, Deposits with Banks /Registered Companies /Postal Schemes /Shares of Listed companies /Mutual Funds /Comfort letter from Bank)

**Primary Scope of Franchisee /AGCL**

Sr.No	Scope of Franchisee /AGCL	1.DODO With Investment in Equipment and Infrastructure	2.DODO With Investment in Infrastructure only (Excluding Equipment)
1	<u>PESO License Fees (Except Miscellaneous Fees)</u>	AGCL	AGCL
2	<u>Design and Specifications Design</u> Station design & layout including but not limited to sales office, compressor area, electrical room, forecourt area, canopy, signage, monolith  <u>Specifications</u> Specifications including but not limited to, of the CNG Station Equipment and the quantity to be installed subject to the demand estimates as agreed mutually Between the Dealer and the AGCL	AGCL	AGCL
3	<u>Permissions /Approvals</u>  Permissions required from all statutory authorities including Local Municipal office, Fire, DM, NHAI, Building Proposal, Revenue Office, Forest, Development Authority, PWD, PCB, SP Office, Weights& Measures required for setting up of CNG Station	Franchisee	Franchisee

Sr.No	Scope of Franchisee /AGCL	1.DODO With Investment in Equipment and Infrastructure	2.DODO With Investment in Infrastructure only (Excluding Equipment)
4	<p><u>Construction</u></p> <p>To appoint competent manpower, engineers and contractors.</p> <p>All structural, civil, electrical, mechanical works including but not limited to such as foundations for Buildings, Canopy, Equipment like compressors, cascade, dispensers, canopy , electrical rooms, trenches, driveway, fencing, boundary wall, Salesroom, signage, monolith, entry/ exit signs, piping including SS Tubes, hoardings, lightings etc.</p>	Franchisee	Franchisee
5	Power Connection including transformer as per the Estimated load by AGCL	Franchisee	Franchisee
6	Equipment [Installation, Operation& Maintenance]		
6.1	Compressor, Storage Cascade & its related equipment	Franchisee	AGCL
6.2	Dispenser	Franchisee	AGCL (excluding operations)
6.3	All other equipment (equipment other than#) at the CNG station.	Franchisee	Franchisee
7	Electricity Charges	Franchisee	Franchisee (Excluding Compressor area)
8	W&M of Dispensers (In Presence of AGCL Person)	Franchisee	Franchisee
9	Training		
9.1	HSE To Dealer Manpower	AGCL	AGCL

Sr.No	Scope of Franchisee / AGCL	1.DODO With Investment in Equipment and Infrastructure	2.DODO With Investment in Infrastructure only (Excluding Equipment)
9.2	Training on Operation & Maintenance of Dispenser, Compressor, Storage cascade& its related equipment	Dealer through OEMs	AGCL
10	Insurance for Equipment, infrastructure, manpower, cash, and third-party damages	Dealer	Dealer (except Equipment)

### Selection of Applicant for Dealership

1. Expression of Interest (EOI) cum Application Form to be submitted to AGCL with all the supporting documents related to individual /partnership and the land offered in the prescribed format as required by AGCL.
2. AGCL shall carry out assessment of the site for technical feasibility and business potential.
3. Post Management Approval of the candidature, LOA (Letter of Allotment) for dealership will be issued followed by Lease Agreement for Land /Equipment as applicable and Franchisee Agreement will be done

### Important Information /Terms & Conditions\*

1. Interested Applicants to submit Sealed Applications super scribing the location name with duly filled up Land Details (Annexure-1) and Main Application Form (Annexure 2) with supporting documents along with non- refundable application fees of Rs 2000/- (Rs Two Thousand only) through online payment.
2. In case applicant wishes to apply for more than one location, applicant to submit separate detailed Application Form and fees per location along with required documents.
3. In case applicant is a Partnership Firm , application fees to be paid per partnership firm only (Rs 2000/- only) however each partner is required to fill and submit separate detailed Application Form along with required documents.
4. Incomplete application or application(s) provided with willful wrong information or application(s) submitted without payment of application fees as mentioned in point 1 shall not be accepted.
5. AGCL reserves the right to accept /reject any or all application(s) without prior notice or assigning any reason.
6. The EOI cum application form is for the purpose of collecting prima facie information and it shall not be deemed or construed to be an offer capable of acceptance. Nothing stated herein shall be deemed or construed as acceptance of any terms and conditions

by AGCL. Submission of the form does not guarantee award of CNG Station.

7. Applicant shall pay non-refundable Signing fee of Rs 1.5 lakhs (Rupees One Lakh Fifty Thousand) only per selected location prior to issuance of LOA.
8. The selected applicant shall pay non-interest-bearing refundable Security Deposit of Rs 5 lakhs (Rupees Five Lakhs) for Dealership before signing the Franchisee Agreement.
9. Any further revision /amendment in the advertisement, time extension etc. shall be informed by AGCL from time to time on the website.
10. The points mentioned in the document are not intended to be an extensive summary of all the terms & conditions. The actual relationship between the Parties shall be governed as per the terms of LOA and Franchisee Agreement to be executed between the Parties.