



**ASSAM
GAS COMPANY LTD**
A GOVERNMENT OF ASSAM UNDERTAKING

**TENDER FOR HIRING SERVICES OF BRAND NEW
MARUTI SUZUKI DZIRE (CNG) & MAHINDRA
BOLERO (DIESEL)**

(Bid to be submitted in offline mode only)

Assam Gas Company Limited, Duliajan
Dist.: Dibrugarh
Pin- 786602 (Assam)
Email- agcmat@agclgas.com

INVITATION FOR BID

Assam Gas Company Ltd. (AGCL)(hereinafter called as Owner/AGCL) , a six decades old Natural Gas transmission and distribution company, wholly owned by the Govt. of Assam with its registered office at Duliajan, Dist.: Dibrugarh, Assam 786 602. The company transports Natural Gas through its integrated pipeline infrastructure to several market segments i.e. Power, Fertilizer, Petrochemicals, along with various Commercial and Domestic consumers primarily located in upper Assam. At present, AGCL is transporting Piped Natural Gas (PNG) to more than 50000 nos. of domestic households and 1200 nos. of commercial establishments within its geographical area in upper Assam.

1. In connection with its operations, AGCL wants to hire the services as mentioned in the Tender document at company offered rates on “one-applicant/bidder-one-vehicle” basis. AGCL invites offline applications from unemployed persons having valid employment exchange card from Employment Exchanges Located in operational areas of AGCL in Assam with requisite documents as indicated in the tender for hiring the following service. One complete set of Bid Document covering AGCL's IFB for procurement of above service is uploaded in website. You are invited to submit your most competitive bid on or before the scheduled bid closing date and time through offline mode in the Office of Sr. Manager (C&P) (Assam Gas Company Limited). For your ready reference, few salient points of the IFB (covered in detail in the Bid Document) are highlighted below:

IFB No./ Tender No.	C&P_SER_TRANSPORT/01/2024-25
Tender Document and Application Form	To be downloaded from https://assamgas.org/new-tenders.php
Type of IFB.	Draw of Lots
Description of Service	Hiring the services of <i>brand new MARUTI SUZUKI DZIRE (CNG) VXI & MAHINDRA BOLERO (B6 Model) (DIESEL)</i> having BS-VI or latest Emission norms with all standard fittings and accessories as per the manufacturers latest leaflets and purchased after issuance of LOA for AGCL's operational

	areas in Assam for a period of 4(four) years.
Vehicle Category	Commercial Vehicle
No. of Vehicles required	30 Nos. Mahindra Bolero (Diesel) (Ref: Annexure A)
	5 Nos. Maruti Suzuki Dzire (CNG) (Ref: Annexure A)
Application receipt start date	16.12.2024 from 2:00 pm
Application receipt end date	30.12.2024 by 2:00 pm
Bid/Application Submission Mode	<p>Bid/Application to be submitted in C&P Dept., Assam Gas Company Limited in sealed envelope containing the tender number.</p> <p>Only one application will be accepted from one applicant. If at any stage it is found that an applicant has submitted more than 1 (one) application in his / her name against the tender, i.e. either after the submission of applications or during scrutiny of applications of provisionally selected applicants through Draw of Lots or during pendency of award of contract, then all the applications submitted by such applicant(s) will be rejected and the Performance Security submitted, if awarded contract(s) to such applicant(s), will also be forfeited.</p>
Lottery Venue	Assam Gas Company Staff Recreation Centre (AGCSRC), AGCL
Lottery date	10.01.2025 (Tentative), in case of any change of date & venue, the same shall be notified in AGCL's Website
Bid Security Amount*	Applicants have to submit an EMD amount of Rs. 10,000/- in the form of Fixed Deposit

	<p>in the name of Applicant in a scheduled bank pledge to Assam Gas Company Limited. The fixed deposit must have tenure at least till 31st March 2025. The hard copy of the same should reach AGCL (C&P Dept.) along with the Application form.</p> <p>The said amount shall be refunded to the unsuccessful candidates.</p>
Tender Fee (Non-Refundable)	Applicants have to submit tender fee of Rs. 1000.00/- in the form of Demand Draft in favor of Assam Gas Company Limited.
Amount and Validity of Performance Security.	Performance security @ 5% of total contract value is applicable against this contract. Validity: 3(three) months beyond contract completion period
Duration of Contract	4 (Four) years, extendable by another year at the same rates, terms, conditions at the sole discretion of AGCL
Mobilization Period	45 days from the date of intimation via email.
For any Queries	agcmat@agclgas.com/9435038143

Sd/-

Sr. Manager (C&P)-HoD,
Assam Gas Company Limited.

ANNEXURE-A

District Wise Quota of Vehicles

Sl. No.	District	No. of Vehicles
1	Dibrugarh	5 Nos. of Dzire; 13 Nos. of Bolero
2	Tinsukia	6 Nos. of Bolero
3	Sivasagar	3 Nos. of Bolero
4	Charaideo	2 Nos. of Bolero
5	Jorhat	3 Nos. of Bolero
6	Golaghat	3 Nos. of Bolero

Note:

- 1.** In the event that the number of applications is less than the vehicle quota available for a particular district, the Management of AGCL, at its discretion, may allocate the remaining vehicle(s) to the Dibrugarh District Quota, where the Company's Head Office is located.
- 2.** Vehicles shall be deployed in all operational areas of AGCL, regardless of district quotas, at the sole discretion of the Management.

ANNEXURE-B

Applicable rates for Maruti Suzuki Dzire (CNG):

Item No.	Description	Amount (Rs.)
1	Fixed Charge per Month per Vehicle Note: Fixed charge is inclusive of monthly wage of regular driver (if hired) to be paid by the successful bidder as per minimum wage declared by Govt. of Assam. As and when Govt. of Assam declares the hike in VDA, the same shall be borne by AGCL.	35,000
2	Running Charge per KM at CNG	1/18 th of average rate of CNG for the month considering the prices prevailing on the first day and last day of the month
3	Drivers Single OT 01/hr. (Beyond 8th hour & up to 10th hour)	64.00
4	Drivers Double OT 01/hr. (Beyond 10th hour)	128.00
5	Night Halting Charge per Halt (Outstation)	600.00
6	Night Halting Charge per Halt (Outstation) for Guwahati	800.00
7	Daily Allowance in case of night halting	190.00

Applicable rates for Mahindra Bolero (Diesel):

Item No.	Description	Amount (Rs.)
1	Fixed Charge per Month per Vehicle Note: Fixed charge is inclusive of monthly wage of regular driver (if hired) to be paid by the successful bidder as per minimum wage declared by Govt. of Assam. As and when Govt. of Assam declares the hike in VDA, the same shall be borne by AGCL.	35,000
2	Running Charge per KM at HSD (High Speed Diesel)	1/10 th of average rate of diesel for the month considering the prices prevailing on the first day and last day of the month
3	Drivers Single OT 01/hr. (Beyond 8th hour & up to 10th hour)	64.00
4	Drivers Double OT 01/hr. (Beyond 10th hour)	128.00
5	Night Halting Charge per Halt (Outstation)	600.00
6	Night Halting Charge per Halt (Outstation) for Guwahati	800.00
7	Daily Allowance in case of night halting	190.00

ANNEXURE-C

Instruction to Bidders and General Conditions of Contract

1. APPLICATION PROCESS:

1.1 Only one online application will be accepted from one applicant as mentioned in the tender document. Each applicant will have to personally fill the application as per **Appendix-1** of the tender document.

1.2 Application has to be submitted on or before the scheduled bid closing date and time through offline mode in the Office of Sr. Manager, Contracts & Procurement Department of Assam Gas Company Limited.

1.3 Applications from unemployed persons having valid employment exchange card from Employment Exchanges in AGCL's operational area shall only be accepted. The Employment Exchanges has to be from the districts of:

(i) Tinsukia (ii) Dibrugarh (iii) Sivasagar (iv) Charaideo (v) Jorhat (vi) Golaghat.

1.4 Only one application will be accepted from one applicant. If at any stage it is found that an applicant has submitted more than 1 (one) application in his / her name against the tender, i.e. either after the submission of applications or during scrutiny of applications of provisionally selected applicants through Draw of Lots or during pendency of award of contract, then all the applications submitted by such applicant(s) will be rejected and the Performance Security submitted, if awarded contract(s) to such applicant(s), will also be forfeited.

1.5 On submission of an application, a Registration/Application No. will be allocated to each applicant which will be considered for the draw of lots to be held as per the schedule to be mentioned in due course of time. It must be understood that the provisionally selected applications after draw of lots will be strictly scrutinized and only those applicants fulfilling the conditions will be considered for further processing. The applicant has to submit the following documents along with the bid:

i. Original valid employment exchange card to be submitted with application form.

ii. ii. Self-attested copy of any one of the following document as ***proof of age*** that is written in the application: Birth certificate issued by the district office of registrar of births and deaths, municipal authority or any other competent govt. authority, Passport, driving license, School certificate from the school last attended, An affidavit sworn before an executive magistrate / notary stating the place / date of birth, PAN Card, Admit Cards from state govt. educational bodies like SEBA, Aadhaar Card.

iii. Self-attested copy of any one of the following document as ***proof of***

address that is written in the application: Ration card, Passport, Voter identity card, Current electricity bill, Recently paid telephone bill (DOT-landline), Current water bill, Latest income tax assessment order, Driving license, Statement of running bank account, Permanent Resident Certificate (PRC), Aadhaar Card.

- iv. Signed and sealed tender copy accepting all the terms and conditions of the tender shall be attached along with the bid document.

2. STATUTORY VARIATION:

If the successful applicant selected after draw desires to engage driver, he/she shall have to abide by the following clauses:

(a) The Contractor must obtain PF code under the EPF & MP Act. 1952. Further, the Contractor is liable for generation of UAN in respect of his engaged driver.

(b) The Contractor must obtain ESI Code under ESI Act 1948. Further, the Contractor is liable for generation of IP Number in respect of his engaged driver.

(c) In case ESI is not applicable to the contractor, he/she must obtain an insurance policy in the name of the driver to be engaged by him/her, under Employee's Compensation Act 1923. An affidavit to the effect of Clause (a), (b) and (c) above is to be submitted to AGCL.

(d) Medical fitness report of the engaged driver from any govt. hospital is to be submitted as and when desired by AGCL.

(e) Regular due payments to the drivers(s) is/are to be made by the contractor before expiry of the 10th day of every month as per THE PAYMENT OF WAGES ACT, 1936, irrespective of release monthly bill cum statement from the company.

Note: The Contractor shall have to submit copies of PF and ESI registration/ Insurance policy showing the details of UAN and IP Number/ Policy number of the insurance of the driver engaged before placement of the vehicle failing which the Contract will be liable for cancellation.

3. VEHICLE TYPE:

The successful bidder shall engage a **brand new commercial Maruti Suzuki Dzire (CNG) / MAHINDRA BOLERO (B6 Model) Diesel** along with **GPS system installed** having BS-VI or latest Emission norms with all standard fittings and accessories as per the manufacturers latest leaflets and purchased after issuance of LOA.

1. For Maruti Suzuki Dzire:

i	Vehicle Name	Maruti Suzuki Dzire
ii	Model	VXI
iii	Vehicle Category	Sedan
iv	Engine Type	CNG (Company Fitted)
v	Colour	White
vi	Vehicle Tracking System (VTS)	GPS should be Installed and functioning, which is to be maintained in active condition during the period of contract. The Contractor will submit the Monthly VTS Statement clearly showing Monthly Total KM Run of the vehicle along with the Monthly Kilometer Cum Bill Statement, as and when instructed by the Company's Engineer/Officer.

2. For Mahindra Bolero:

i	Vehicle Name	Mahindra Bolero
ii	Model	B6
iii	Vehicle Category	SUV
iv	Engine Type	Diesel
v	Colour	White
vi	Vehicle Tracking System (VTS)	GPS should be Installed and functioning, which is to be maintained in active condition during the period of contract. The Contractor will submit the Monthly VTS Statement clearly showing Monthly Total KM Run of the vehicle along with the Monthly Kilometer Cum Bill Statement, as and when instructed by the

		Company's Engineer/Officer.
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4. TERMS OF PAYMENT:

On receipt of the Monthly statement-cum-kilometer-age bill, the Company's Engineer/Officer shall verify the same with Daily Log Book and forward the same after making adjustment as may be necessary to the Finance Department of the Company for Payment. The Bill submitted by the contractor must be accompanied with the following:

- (i) Daily Log Sheets in original for the month.
- (ii) Wage Slip of the driver engaged for operation of Vehicles in the previous month.
- (iii) Proof of cashless transaction/payment made to the driver in support of submitted wage.
- (iv) Register of Loan and recoveries, if applicable.
- (v) Monthly attendance sheet of the driver engaged by the contractor.
- (vi) GSTN Invoice (if applicable)
- (vii) Any other document in this regard, if required. 22.2
- (viii) The Company shall pay the Contractor during the term of the contract the amounts due from time to time calculated according to the rates of payment set out hereof and in accordance with the other provisions of this agreement.
- (ix) Payment of monthly bills, if undisputed, shall be made within 30(Thirty) days following the date of receipt of the same by the Company. The company shall within 30(Thirty) days of receipt of invoice notify the Contractor or any item under dispute, specifying the reasons thereof, in which event, the disputed amount may be withheld till settlement of the dispute, but payment shall be made for the undisputed portion on or before the due date.
- (x) The contractor must comply with the statutory requirements such as registration with ESIC, EPF, PAN & GST.

The contractor confirms that it has and will comply with all the requirements of the statutory authorities including Provident Fund, ESI, bonus, etc, including the monthly contribution to be deposited with these authorities in respect of all its personnel sent on deputation. AGCL shall not incur any liability or additional expenditure whatsoever in respect of the obligations mentioned here above provided such liability is due to any

act or omission of the agency/contractor.

Subject to the receipt of payments from AGCL as contemplated in this agreement, the agency/contractor will be solely and exclusively responsible for disbursement of salary amount to all its personnel deployed under this agreement.

The contractor should furnish the following documents every month to AGCL as a proof against PF & ESIC contribution:

- a. Electronic challan cum return against EPF contribution of the deployed manpower along with payment confirmation.
- b. Monthly contribution history of ESIC against the deployed manpower.

Subject to non-payment of EPF & ESI by the contractor, the same amount shall be deducted from the contractor's bill.

4.1 Payment and disbursement of Wages by the Contractor:

- i.) Contractor shall pay applicable minimum wages declared by the Government of Assam, as the case may be to the driver engaged by him latest by 10th of every month.
- ii.) Contractor shall disburse the monthly Salary/ Wages through electronic mode (cashless transaction) directly to the individual bank account of the driver.
- iii.) Contractor shall issue Wage Slip to the engaged driver every month indicating wages paid and applicable deductions done such as PF, ESI, Advances etc.

5.TERMINATION

(a) The vehicle must be owned and registered in the name of the contractor during entire tenure of the contractual period including extension period, if any. Change of ownership of the vehicle at any time during the tenure of the contract period will lead to termination of the contract.

(b) The driver or drivers engaged by the contractor should be of good character, discipline and in good health. If the driver or drivers indulges in any theft, or other unlawful activities, action will be taken as per the law of the land. If the vehicle is seized by the Police or any other law enforcing agency for such activities, while on company's duty, it will be the responsibility of the contractor to deal with such matter. Under no circumstances, the vehicle should carry out / involve in any unlawful activities / duties. In the event of any such case, the contractor will be held responsible for the consequences and shall lead to termination of the contract.

6. GENERAL HEALTH, SAFETY & ENVIRONMENT (HSE) GUIDELINES:

It will be solely the CONTRACTOR's responsibility to fulfil all the legal formalities with respect to the Health, Safety and Environmental aspects of the entire job (namely; the person employed by him, the equipment, the environment, etc.) under the jurisdiction of the district of that state where it is operating and shall be liable for ensuring compliance all HSE laws. The crew members will not refuse to follow any instruction given by company's Manager/Safety Officer/Engineer/Official/ Supervisor for safe operation. Any compensation arising out of the job carried out by the Contractor whether related to Pollution, Safety or Health will be paid by the contractor only. Any compensation arising due to accident of the Contractor's personnel while carrying out the job, will be payable by the contractor. When there is a significant risk to health, environment or safety of a person or place arising because of a non-compliance of HSE Measures Company shall have the right to direct the contractor to cease work until the non compliance is corrected.

7. LIQUIDATED DAMAGE:

Liquidated Damages for delay in placement/ mobilisation of equipments/ vehicles shall be applicable @0.5% of the contract value per week or part thereof, for delay in placement of vehicle(s)/ equipment for Company's services/ Contract mobilization/completion date subject to a maximum ceiling of 5% of first year Contract value including mobilization cost, if any.

If the Principal has disqualified the Bidder from the tender process prior to the award, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to Earnest Money Deposit / Bid Security.

8. APPLICABILITY OF LAW & JURISDICTION:

The order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Court in the State of Assam shall have exclusive jurisdiction.

ANNEXURE-D

BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)

The bids shall conform to the specifications and terms & conditions given in the Tender.

This is for general information to all concerned that the following rules will be applicable for the above noted draw of lots:

1. Application Receipt Nos that will be allotted to each application on receipt will be the number used for the draw of lots. The Number series have four digits.
2. If the number of applicants is less than 1000; draw of lots will be held for “three” places only .i.e. for “unit”, “tenth” and “hundredth” place will be considered as 0(zero) every time. If the number of applicants is less than 100; draw of lots will be held for “two” places only .i.e. for “unit” and “tenth” to determine priority of a particular applicant, and the digit in the “hundredth” and “thousandth” places will be considered as 0(zero) every time.
3. There will be four, three, or two tombola cages depending on whether the number of applicants is more than 1000 but less than 10,000; more than 100 but less than 1000; more than 10 but less than 100 respectively. If we assume maximum no. of applicants is 1500 then-
 - 3.1 “Cage-A” will contain digits “0” to “9” (total ten tombola balls) for drawing out the digit for the unit place.
 - 3.2 “Cage-B” will also contain digits “0” to “9” (total ten tombola balls) for drawing out the digit for the tenth place.
 - 3.3 “Cage-C” will also contain digits “0” to “5” (total six tombola balls) for drawing out the digit for the hundredth place.
 - 3.4 ‘Cage-D” will contain digits “0” to “1” (total two tombola balls) for drawing out the digit for the thousandth place.
4. Procedure of draw (assuming maximum no. of applicants as 1500)
 - 4.1 First the digit in the unit place will be drawn from “Cage-A”. The digit coming out will be for the unit place (within 0 to 9) which after recording will be put back into the cage. The digit coming out, say 7, means the digit in unit place is 7.
 - 4.2 For the digit in the tenth place, draw will be done from the “Cage-B” in a similar manner and after recording will be put back into the cage. The digit coming out, say 3, means the digit in tenth place is 3.
 - 4.3 For the digit in the hundredth place, draw will be done from the “Cage-C”. The digit coming out will be for the hundredth place (within 0 to 5) which after recording will be put back into the cage. The digit coming out, say 4 , means the digit in hundredth place is 4.
 - 4.4 For the digit in the thousandth place, draw will be done from the ‘Cage-D”. The digit coming out will be for the thousandth place (within 0 to 1) which after recording will be put back into the cage. The digit coming out, say 1, means the digit in thousandth place is 1.
 - 4.5 After drawing this, a four-figure number will be found. (say 1437), which will be assigned the “Priority Number”. The first number thus selected would be assigned Priority No.1 to be considered for further processing. Draw shall be continued similarly for selecting priority no. 1 to 30 in the order. 9

5. Redraw for all digits in the number will be done in the following instances- (a) After drawing the digits, if the number is found to be greater than the last number of the Application Receipt Number

(b) If the number found “0000” to “0100”

(c) If the number found is a repeat number

(d) If the numbers are missing serial numbers.

In all the above cases, the number drawn as above will be cancelled and draw will be repeated for all the digits.

6. The numbers drawn and the name of the applicant shall only be announced during the lottery.

7. Subsequently award of contract and hiring of the required services shall be done as per the terms & conditions of the NIT.

8. 5 (Five) applications shall be kept on waiting list during the draw.

Applications will be rejected in the following cases: (before as well as after Lottery, as applicable):

(a) If the age of the applicant is found to be below 18 years on the date of submission of application.

(b) If applicant’s name/address /date of birth (either or more) is/are not mentioned in the online application form.

(c) If any of the documents are missing/not as per the requirement of the tender.

(d) If the applicant happens to be employed.

(e) Application shall be received from individuals only. If any application is found to be in the name of any firm / organization / enterprise / company, it shall be rejected.

(f) If at any stage it is found that an applicant has submitted more than 1 (one) application in his / her name against the tender, i.e. either after the submission of applications or during scrutiny of applications of provisionally selected applicants through Draw of Lots or during pendency of award of contract, then all the applications submitted by such applicant(s) will be rejected and the Performance Security submitted, if awarded contract(s) to such applicant(s), will also be forfeited.

Bidders shall take note of the following important points while participating in tender:

i) **BACKING OUT BY BIDDER:** In case any bidder withdraws their bid within the bid validity period, the bidder will be put on Holiday.

ii) **BACKING OUT BY BIDDER AFTER ISSUE OF LOA:** In case LOA issued is not accepted by the bidder or the Performance Security is not submitted as per the terms of the contract within the time specified in the Bid Document, the bidder shall be dealt as per the Banning Policy of Company.

iii) **FURNISHING FRAUDULENT INFORMATION/DOCUMENT:** The information and documents furnished by the applicant/ contractor in respect of the

subject tender/contract are accepted to be true and genuine. However, if it is detected during technical scrutiny or after award of the contract or after expiry of the contract, that the bidder had submitted any fake/fraudulent document or furnished false statement, the offer/contract shall be rejected/ cancelled, as the case may be and the applicant (if fake document/false statement pertains to such bidder) shall be dealt as per the Banning Policy of the Company.

The originals of such documents [furnished by bidder(s)] shall have to be produced by bidder(s) to AGCL as and when asked for.

AGCL has the right to ask for any documents throughout the tender process.

ANNEXURE-E

SELECTION OF VEHICLES

1. Lottery shall be done on district wise basis as per vehicle allocation shown in Annexure-A.
2. The first five (5) draws will be for the Maruti Suzuki Dzire.
3. Draws number six (6) to thirty-five (35) will be for the Mahindra Bolero.
4. A total of eight (8) individuals will be placed on the waiting list. The first two (2) individuals on the waiting list will be designated for the Maruti Suzuki Dzire, and the remaining six (6) will be on the waiting list for the Mahindra Bolero.

APPENDIX-1

APPLICATION & DECLARATION FORMAT

Tender No: C&P_SER_TRANSPORT/01/2024-25 dated: 30-11-2024

I would like to submit my application for consideration in the above tender and furnish below the particulars as desired in the NIT:

Paste Recent PP Size Colour Photo (35x35)mm (to be signed across)

1	Full name in block letters			
2	Father's Name and occupation			
3	Mother's Name and occupation			
4	Names of other family members with age and occupation:			
	Name	Age	Relationship	Occupation
5	Sex		Male/Female	
6	Date of Birth & Age (Proof as specified in the NIT to be attached)		dd-mm-yyyy	Age
				Age Proof
7	Employment Exchange Number (Copy of Employment Exchange Card shall be attached along for proof)			
7	Address & Address Proof Document			
	Village/Town			
	P.O & P.S			
	District & PIN			
8	Telephone No/Mobile No			
9	Tender Fees Draft Details:		Bank Name & Address	
			Draft No & Date	
10	EMD: Details of Fixed Deposit		Bank Name & Address	
			FD No & Date	
11	Declaration			
	I declare that I am not a permanent/contractual/outsourced employee of AGCL or dependent family member of any permanent employee of AGCL in service. I declare that I am not an employee or dependent family member of any employee in service of any Government/Quasi Government/state or central Public Sector Undertaking. I declare that I accept and abide by all the terms & conditions of the tender. The information furnished by me in this format and enclosures are true and I am solely responsible for accuracy. In case any information provided by me is found to be false or misleading, my application may be rejected and contract, if any, awarded to me may also be cancelled. I further hereby declare and confirm my acceptance to all the rates, terms and conditions of the above noted tender.			
	Dated:		Signature:	

The Application should be submitted in a sealed envelope of size: (27.5 cm X 12.5 cm)

The applicant can enlarge the size of the format but cannot alter it.

FOR OFFICE USE ONLY

Application Receipt No					
Received by					
Received on Date & Time					
Status of Application	Accepted	Rejected			
If Rejected, reason for rejection					
Signature of Verifying Officer					

.....

ACKNOWLEDGEMENT SLIP

Tender No: C&P_SER_TRANSPORT/01/2024-25 dated: 30-11-2024

Application Receipt No					
Applicant Name & Address <i>(to be filled in by the Applicant)</i>					
Contact No <i>(to be filled in by the Applicant)</i>					
Received on Date					
Date:	Seal & Signature				

APPENDIX-2

BANK GUARANTEE IN LIEU OF PERFORMANCE SECURITY

Bank Guarantee No. _____.
Amount of Guarantee Rs. /- _____.
Bank Guarantee cover from _____ to _____.
Last date for lodgement of claim: _____.

TO,

ASSAM GAS COMPANY LTD.

P.O. DULIAJAN.

Dist. Dibrugarh

ASSAM - 786602

TENDER NO.DatedFOR SUPPLY OF
DZIRE/BOLERO WHEREAS
.....(HEREINAFTER CALLED
'THE Bidder' has submitted Bid dated for supply of Dzire/Bolero (Herein after
called 'The Bid') KNOW ALL MEN by these presents that
We.....(hereinafter called 'The
Bank') are bound unto Assam Gas Company Limited', P.O. Duliajan, Dist. Dibrugarh,
Assam-786602 (herein after called 'AGCL') in the sum of Rs. /- (Rupees:)
for which payment well and truly made to AGCL, the BANK binds itself its successor and
assigns by these presents. Sealed with the Common Seal of the said BANK this
day ofyear.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws his Bid during the period of Bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of his bid by AGCL during the period of bid validity
 - a) Fails or refuses to execute the Contract Form, if required: or
 - b) Fails or refuses to furnish the PERFORMANCE SECURITY in accordance with the Instructions to the Bidder.

We undertake to pay AGCL up to the above amount upon receipt of its first written demand, without AGCL having to substantiate its demand, provided that in its demand AGCL will note the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions specifying the occurred condition or conditions.

This guarantee shall be irrevocable and shall remain valid up to 60 days beyond the validity of the bid. If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from Bidder..... on whose behalf this guarantee is issued.

WITNESS No. 1

(Signature)
Full name and official address
(In legible letters)

address

Stamp

WITNESS NO. 2

(Signature)
Full name and official address
(In legible letters)

Full name, designation and
(In legible letters) with Bank

Dated :