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2. The TOTAL AMOUNT shall be in figure as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct.

3. Sealed envelope containing the bid duly filled in as per above Format on bidders letter head should reach Senior Manager (Materials)-HOD, Assam Gas Company Limited, Duliajan-786602, Dist-Dibrugarh (Assam) on or before the bid closing date and time mentioned above. If the bid closing date happens to be holiday/bandh call then the next full working day will be considered as bid closing date.

4. The Sealed envelope containing the bid shall be marked at the top of the envelope with following details:-

- |                    |                                |
|--------------------|--------------------------------|
| a) AGCL Tender No. | b) Bid Closing date            |
| c) Bidder's Name   | d) Brief description of supply |

The bid received without mention of above on the envelope shall not be accepted.

6. Bid received vide E-Mail/Fax/Telegram/Telex/Cable/ bid in open condition will not be accepted.

7. The company will not be responsible for any postal delay or non-receipt.

8. **Validity:** The bid must be valid for 45 (Forty Five) days from the date of opening of the bid.

9. **Delivery:** The ordered materials shall have to be delivered at AGCL's stores at Duliajan within 7 (Seven) days from the date of receipt of the Purchase Order by Fax/Email etc.

10. **EMD:** The bidder has to submit EMD with respect to the total value of supply with reference to the Annexure – I in the form of Bank Draft drawn in favour of Assam Gas Company Limited payable at Duliajan. The EMD will be released on completion of complete delivery and acceptance of materials. The EMD will be forfeited by the company in case party fails to supply the materials. The EMD of unsuccessful bidders shall be refund after issue of the Purchase Order to the successful bidders.

11. **Liquidated Damage:** The completion of delivery of the entire quantities of materials as mentioned above within the schedule date of completion of delivery shall be deemed to be the essence of the contract. In case of delay in delivery of the materials within the stipulated period, unless such delay is attributable to owner (AGCL) or due to Force Majeure condition, there will be reduction in the contract value @0.5% for undelivered quantities of materials for each week of delay or part thereof subject to maximum of 5% of the total contract value, as liquidated damage. The Liquidated Damage charge shall be recovered from the supplier's bill/invoice.

12. **Payment :** 100% (Hundred Percent) payment shall be made to the supplier within 30 (thirty) days on receipt of technically correct bill in triplicate subject to complete supply of materials and acceptance of all materials at AGCL Stores, Duliajan.

13. Conditional bids are liable to rejection at the sole discretion of the Company.

14. **Guarantee/Warrantee:** Guarantee/Warrantee shall stand as per Manufacturer Certificate. Guarantee/Warrantee should be for a minimum period of 12 (Twelve) months. The bidder has to submit MTC in support of the products as per standards. For any defects during warranty period, free replacement is to be done.

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15. **Applicability of Law & Jurisdiction:** The Order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Courts in the State of Assam shall have exclusive jurisdiction.

16. The Company reserves the right of rejecting any or all bids accepting any bid in part, without assigning any reason.

Thanking You,

Yours faithfully,

For and on behalf of MANAGING DIRECTOR

**ASSAM GAS COMPANY LIMITED  
( A Govt.of Assam Undertaking )  
P.O.Duliajan – 786 602 Assam  
E-mail : agcmat2@gmail.com ,**

**ANNEXURE – I  
EARNEST MONEY DEPOSIT : (EMD)  
For Limited Tenders only**

**EMD to be deposited by the bidder is as follows:**

<b><u>ESTIMATE TOTAL VALUE ( Rs.)</u></b>		<b><u>EMD ( Rs. )</u></b>
<b>Upto</b>	<b>50,000</b>	<b>NIL</b>
<b>50,001 to</b>	<b>1,00,000</b>	<b>2000.00</b>
<b>1,00,001 to</b>	<b>2,00,000</b>	<b>4000.00</b>
<b>2,00,001 to</b>	<b>5,00,000</b>	<b>10,000.00</b>
<b>5,00,001 to</b>	<b>10,00,000</b>	<b>20,000.00</b>
<b>10,00,001 to</b>	<b>25,00,000 &amp; above</b>	<b>50,000.00</b>