

2. The bidder has to submit manufacturers price list as part of the bid and should quote with maximum discount on price list. Technical literature/Catalogue of the product must be submitted along with the offer.
3. The TOTAL AMOUNT shall be in figure as well as in words. No overwriting shall be allowed. In case of discrepancy, the rates quoted in words shall be considered to be correct.
4. Sealed envelope containing the bid duly filled in as per above Format on bidders letter head should reach Sr. Manager (Materials)-HOD, Assam Gas Company Limited, Duliajan- 786602, Dist. Dibrugarh (Assam) on or before the bid closing date and time as mentioned above. If the bid closing date happens to be holiday/bandh called than the next full working day will be considered as bid closing date.
5. The Sealed envelope containing the bid shall be marked at the top of the envelope with following information.
 - a) AGCL Tender No.
 - b) Bid Closing date
 - c) Bidder's Name
 - d) Brief description of supply
6. **Validity** : The bid must be valid for 180 (One Hundred Eighty) days from the date of opening of the bid.
7. **Delivery** : The ordered materials shall have to be delivered at AGCL's stores at Duliajan within 30 (Thirty) days from the date of receipt of the Purchase Order.
8. **EMD**: The bidder has to submit EMD with respect to the total value of supply as per Annexure – I in the form of Bank Draft drawn in favour of Assam Gas Company Limited payable at Duliajan. **The bidder has to deposit 18% GST in addition to required EMD as per Annexure-I.** The EMD will be released on completion of complete delivery & acceptance of materials. The EMD will be forfeited by the company in case the party fails to supply the materials.
9. **Liquidated Damage** : The completion of delivery of the entire quantities as mentioned above within the schedule date of completion of delivery shall be deemed to be the essence of the contract. In case of delay in delivery of the entire quantities within the stipulated period, unless such delay is attributable to the owner (AGCL) or due to Force Majeure condition, there will be reduction in contract value @ 0.5% (Zero Point Five percent) for undelivered quantities of materials for each week of delay or part thereof subject to maximum of 5% of the total contract value as Liquidated Damage. The L. D charge shall be recovered from the supplier's bill / invoice.
10. **Payment** : 100% (Hundred percent) Payment shall be made to the supplier within 30 (thirty) days after receipt and acceptance of materials against submission of original invoice in triplicate along with all relevant documents as per P.O. & NIT.
11. **Guarantee/Warrantee** : Guarantee/Warrantee shall stand as per Manufacturer Certificate. Guarantee should be survived for minimum 12 (Twelve) months from the date of installation & use. The bidder should confirm the submission of warranty certificate & FAT Certificates.

12. **Applicability of Law & Jurisdiction** : The Order shall be governed and interpreted in accordance with the applicable laws of India and Dibrugarh Court in the State of Assam shall have exclusive jurisdiction.
13. The Company reserves the right of rejecting any or all bids, accepting any bid in part, without assigning any reason.

Thanking You,

Yours faithfully,

For and on behalf of **MANAGING DIRECTOR**

ANNEXURE – I
EARNEST MONEY DEPOSIT : (EMD)
For Limited Tenders only
EMD to be deposited by the bidder is as follows:

<u>ESTIMATE TOTAL VALUE (Rs.)</u>		<u>EMD (Rs.)</u>
Upto	50,000	NIL
50,001	to 1,00,000	2000.00
1,00,001	to 2,00,000	4000.00
2,00,001	to 5,00,000	10,000.00
5,00,001	to 10,00,000	20,000.00
10,00,001	to 25,00,000 & above	50,000.00